

Minutes
Budget and Personnel Committee Meeting

February 11, 2020

1. Call to Order:

The February 11, 2020 Budget and Personnel Committee meeting was called to order at 6:15 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten, and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the January 22, 2020 Meeting:

On motion by Director Cortez, seconded by Vice President Shriner, the minutes of January 22, 2020 were approved unanimously.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Electrical/Mechanical Field Supervisor – nothing new to report.
- Operator II Position – nothing new to report.
- Capital Impact Fees Study – following Board approval of the amendment to Akel, things are moving ahead.
- Quarterly CIP Update report – nothing new to report.
- ACWA Spring Conference – Director Le requested to attend the Spring Conference in Monterey. The Commission asked staff to inquire if any other Board members want to attend as well, and if not, Director Le can use the remaining budgeted funds to attend the conference.
- Board Member Compensation – the Board referred this item to this Committee. Director Cortez stated that he would like to gather some information from other agencies to see what compensation they provide and then consider increasing the compensation for future Board members.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for March 10th at 6:15 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 6:47 p.m.